

**BYLAWS OF THE**

**U.S.T.A. BATON COUNCIL OF OREGON**

**ARTICLE I**

Section 1 **Name.** The name of this organization shall be the U.S.T.A. Baton Council of Oregon.

Section 2 **Authorization.** The establishment of this council shall be approved by the Board of Directors of the United States Twirling Association a non-profit corporation. Acceptance of these by-laws by the Executive Director of the U.S.T.A. in writing shall constitute recognition as an official chapter. All amendments to these by-laws shall receive prior written approval from the Executive Director of the U.S.T.A. and such by-law amendments shall have no force or effect until such approval is received.

**ARTICLE II**

Section 1 **Purpose.** The purposes of this council shall be:

- A. To encourage, develop, and generate an interest in baton twirling and related activities in the state of Oregon.
- B. To support the goals, objectives, and purposes of the U.S.T.A. and subscribe to and follow its policies and regulations.
- C. To develop within our youth a spirit of competitiveness combined with a sense of good sportsmanship.
- D. To build and foster an organization of teachers and judges who will promote the general twirling activities in this state.
- E. To promote and administer the USTA State Contest, the organization, Teachers and Judges workshops, and related USTA activities.
- F. To coordinate twirling activities and encourage harmonious relationships among all twirling teachers, judges, interested parents, contestants, and other persons participating in twirling contests throughout the state of Oregon.
- G. To accept from time to time such responsibilities as shall be given by the Board of Directors of the USTA. All programs and activities entered into to carry out the above purposes or others shall be subject to the approval of the Board of Directors of the USTA.

**ARTICLE III**

Section 1 **Territory.** The territory served by the U.S.T.A. Baton Council of Oregon shall be limited to residents of the state of Oregon, and any person living within a 50-mile radius of the state border.

**ARTICLE IV**

Section 1 **Membership.** The membership of the Council shall include, upon payment of dues, USTA certified Teachers, USTA Twirling Judges, Contest Directors, Parents and any other persons interested in the progress and development of USTA and its twirling activities, all being over the age of 18 and residing in the territorial limits.

Section 2 **Voting Membership.** Parents and other interested persons are considered voting members of the Council upon payment of the USTA Baton Council of Oregon dues, and USTA dues. Payment of USTA Baton Council of Oregon dues only entitles these persons to a non-voting membership.

Section 3 **Verification of Credentials.** All voting members must have their council membership verified by the treasurer/credentials chairman.

Section 4 **Dues.** Membership dues for voting members shall be \$5.00 per year and current membership in USTA. Dues for non-voting members shall be \$5.00. Oregon Council dues includes a subscription to the semiannual Oregon newsletter.

Section 5 **Change of Membership Dues.** The amount paid for membership dues may be changed by a majority vote of the members present at the council's annual meeting.

#### **ARTICLE V**

Section 1 **Fiscal Year.** The fiscal year shall commence on September 1 and end on August 31 of each year.

Section 2 **Budget Review.** All budgets are subject to review and approval by the Executive Director of the USTA and the Executive Director is given herewith power to impound funds and exercise such other powers as are deemed by him or her to be appropriate in insuring that monies are being used consistent with the bylaws and policies of the USTA and consistent with good management.

#### **ARTICLE VI**

Section 1 **Membership of Board of Directors.** The membership of the Board of Directors shall consist of the officers of the Council, and the chairpersons of the standing committees and may include a non-voting member representing the USTA.

Section 2 **Board of Directors.** All activities of the USTA Baton Council of Oregon shall be under the supervision of its board of Directors and conform to and be in harmony with the policies of the USTA.

Section 3 **Notification of Executive Director.** The Executive Director of the USTA shall be notified at least three weeks in advance of any meeting of the Board of Directors or any annual meeting and minutes from such shall be promptly mailed to the National Headquarters.

Section 4 **Annual Meeting.** The annual meeting of the council shall take place on the third Saturday of September.

Section 5 **Election of Officers.** At the annual meeting officers are to be elected to take office immediately. A nominating committee will prepare a slate of names of individuals for election to the Board of Directors. Nominations from the floor for names of individuals for election to the Board of Directors shall also be accepted at the annual meeting.

- Section 6 **Nominating Committee.** The nominating committee shall consist of all USTA Certified Teachers and Judges who are members of the USTA Baton Council of Oregon and who reside in the state of Oregon.
- Section 7 **Term of Office.** Members of the Board of Directors shall be elected at the annual meeting of the general membership for a term of one year with the privilege of re-election.
- Section 8 **Appointments to Fill Vacancies.** The Board of Directors may make appointments to fill vacancies. The President of the Council will nominate a successor to be confirmed by a majority vote of the Board of Directors. The appointees shall hold office until the following annual meeting.
- Section 9 **Compensation.** No members of the Council shall receive compensation for serving thereon.
- Section 10 **Quorum.** A quorum for a meeting of the Board of Directors shall be five. All resolutions shall be adopted by a majority vote.
- Section 11 **Eligibility for Office.** USTA Teachers, USTA Judges, and General Members must be voting members of the Council.

#### **ARTICLE VII**

- Section 1 **Officers.** The officers shall consist of a President, Vice-President, Secretary, Treasurer, Publicity Chairman/Newsletter Editor, Parents Chairman, Teacher/Judges Coordinator and a historian. All other offices shall be appointed by the President.
- Section 2 **Ratio.** General members may hold office in the Council. The ratio of general members holding office may not exceed more than three of the eight positions.
- Section 3 **President and Vice-President.** The offices of President and Vice-President will be held by a USTA Certified Teacher or Judge.
- Section 4 **Duties of President.** The President shall be the chief officer of the Council, preside over all meetings of the Board of Directors and the general membership, have general and active management of the business of the chapter, see that all orders and resolutions of the Board of Directors of the Council and of the USTA are carried into effect along with any orders by the Executive Director, be an ex-officio member of all standing committees, and have the general powers and duties of supervision and management usually vested in the office of the President to the extent that the same are consistent with the bylaws and policy of USTA.
- Section 5 **Duties of Vice President.** The Vice President shall perform the duties and exercise the powers of the President in his/her absence, and stand as chairperson of the Ways and Means Committee.
- Section 6 **Duties of Secretary.** The Secretary shall give or cause to be given all notices of meetings of the Board of Directors, General membership meetings and annual meetings of the Council at least three weeks in advance of the meeting to be called; record all proceedings of all Board of Directors meetings in a book kept for such purpose; provide USTA a copy of the minutes of each

meeting promptly thereafter; provide such reports to USTA as USTA shall from time to time require; file with the state and federal government such forms as are necessary under the laws of the state and federal government.

- Section 7 **Duties of Treasurer.** The Treasurer shall be responsible for all the funds and the deposit of them to the approved bank account of the Council; keep an account of receipts and expenditures; pay out funds authorized by a vote of the Board of Directors; require two signatures for withdrawal of bank funds; have all checks and evidence of withdrawals signed by at least two of the following persons: the treasurer, the president, the vice-president, the secretary; prepare reports for all meetings; issue an annual report to the USTA; turn over upon demand to the Executive Director all reports with respect to funds, or the funds themselves.
- Section 8 **Duties of Publicity Chairman.** The Publicity chairman shall attend to all advertising and publicity, correspondence with "Catch It", the press and all other matters of publicity. The Publicity Chairman will publish the semiannual Council Newsletter.
- Section 9 **Duties of Parents Chairman.** The Parents Chairman will encourage negotiation and communication between all participants in the twirling activities in the state of Oregon.
- Section 10 **Duties of Teachers/Judges Coordinator.** The Teacher's/Judge's Coordinator will encourage open communication between teachers and judges and may chair a Teacher's/Judge's clinic if approved by the Board of Directors.
- Section 11 **Duties of Historian.** The Historian will compile and maintain a record of past Oregon State Champions and Susan Bennett Recipients.

#### **ARTICLE VIII**

- Section 1 **Ways and Means Committee.** The Ways and Means Committee shall be composed of five members, one of which will be the retiring president, and will act as an advisory board to the council on financial matters. The Vice-President of the Council will be the Chairman of the Ways and Means Committee.
- Section 2 **Committees.** Upon the need for the council may appoint any needed committees. Such additional committee chairpersons are not construed to be the chairperson of a standing committee and therefore have no vote on the Board.

#### **ARTICLE IX**

- Section 1 **Meetings.** The Board of Directors may hold meetings at the call of the President or at the request of three or more members of the board of Directors and to which the Executive Director of USTA is notified at least three weeks in advance.
- Section 2 **Quorum.** Nine members shall constitute a quorum for the General Membership Annual Meeting.
- Section 3 **Annual Teachers and Judges Meeting.** The USTA Teachers and Judges annual meeting shall be held prior to the annual meeting to nominate officers. This meeting shall be called and presided over by the President of the Council. The teachers and judges meeting shall be open only to USTA Certified Teachers

and judges who are also voting members of the USTA Baton Council of Oregon. Teachers and Judges must present current USTA credentials or evidence of dues paid in order to participate in the annual teachers and judges meeting.

Section 4 **Delegates.** Delegates to the USTA General Assembly will be chosen at a meeting of the General Membership. This meeting shall be held upon notification from the Executive Director of the number of delegates to represent Oregon.

#### **ARTICLE X**

Section 1 **Dissolution of Council.** The board of Directors of USTA may dissolve this council for cause. Reasons for the proposed dissolution shall be communicated to the Council President in writing at least thirty days prior to the date of the proposed dissolution, notifying the President of a hearing date before the Board of Directors or before the Contest and Council Commission or an appropriate Commission of the USTA according to the bylaws of USTA at which time the chapter may choose one representative to be present. This Council may also voluntarily dissolve, but in such event, shall notify the USTA Executive Director thirty days in advance of such proposed dissolution and the Executive director shall be empowered to appoint a new board of directors to serve until the annual meeting if the Executive Director is not in accord with the dissolution. In the event the Council is dissolved, all the properties, assets, monies and accounts receivable shall become the property of USTA. The Council members as they shall exist from time to time agree as a condition of their membership to indemnify and hold the USTA, its members, officers, board members and employees and agents harmless from any liabilities that may at any time result from any of its activities.

#### **ARTICLE XI**

Section 1 **Amendments and Robert's Rules of Order.** These bylaws may be amended by the Council, the amendment having first been presented in writing to the Executive Director of the USTA. Upon receipt of written approval of such Executive Director, it may be presented to the Council membership for a vote. Parliamentary procedure, not otherwise dealt with herein, shall be governed by **Robert's Rules of Order** (revised edition) to the extent not inconsistent with USTA bylaws or policy.

Dated March 24, 1996